

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:00 PM and then regular session following at 6:00 PM on Monday January 8, 2024. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: None. Also, present at City Hall: Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Dakota Drish, Police Chief; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

During the budget workshop, the council discussed the changes to the budget process due to HF 718. They reviewed the proposed budget numbers for FY2025 and information regarding valuations and property taxes.

Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Coffin, second by R. Woods to approve the agenda after moving item 7.a. - Approving Fire Department Members to right after the approval of the agenda due to training. Motion carried.

Mayor Kayser swore in Chris West for his second year with the title of Fire Chief. Fire Chief West then administered the oath of office to Collin Woods, President, and Bryce Kleitsch, Treasurer, both for the Fairbank Fire and EMS Association. He will also administer the oaths to Drake Mangrich, Assistant Fire Chief of Fire Operations; Kevin Bodensteiner, Assistant Chief of EMS Operations; and Courtney Rochette, Vice President of the Fairbank Fire and EMS Association at a later time as they were unable to attend the meeting.

Motion by Williams, second by Erickson to approve the following consent agenda items as presented: December 11, 2023 Regular City Council Meeting Minutes, December 2023 Treasurer’s Report, Resolution 2024-01 – A Resolution Naming Official Newspaper as Oelwein Daily Register, Resolution 2024-02 – A Resolution Approving and Adopting the Updated Emergency and Operations and Maintenance Plans for the City of Fairbank Natural Gas System, and the Payment of Bills. Roll call vote- Ayes: Williams, Erickson, T. Woods, R. Woods, and Coffin. Nays: None.

Treasurers Report for the Month of December 2023: Revenues - General, \$44,701.11; Special Revenue, \$29,221.03; TIF, \$1,998.74; Capital Projects, \$33.57, Permanent Funds, \$221.45; Proprietary, \$180,791.63; and Transfers In, \$27,055.00. Disbursements - General, \$30,173.16; Special Revenue, \$8,794.40; Proprietary, \$156,308.49; Capital, \$4,244.50; and Transfers Out, \$27,055.00. Balance on hand at close of business on December 31, 2023, was \$5,394,622.07.

Bills for the Month of January 2024

ACCESS SYSTEMS, Services	\$ 198.11
ADVANTAGE ADMINISTRATORS, POP Services	\$ 300.00
ARNOLD MOTOR SUPPLY, Supplies	\$ 380.58
AVALON TIRE & SERVICE CENTER, Services	\$ 24.95
BUCHANAN COUNTY, Election Fees	\$ 923.60
BUTLER COUNTY REC, Electric	\$ 52,749.54
CASEY'S GENERAL STORE, Gas	\$ 637.22
CEDAR VALLEY PUMP, LLC, Rental	\$ 800.00
CITY OF FAIRBANK, Electric & Gas	\$ 4,983.14
CITY OF FAIRBANK, Utility Deposit Applied	\$ 200.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 4,944.58
CLAYTON ENERGY CORPORATION, Reservation	\$ 12,494.54
D & D TIRE INC., Tires	\$ 1,540.00
DAKOTA SUPPLY GROUP, Supplies	\$ 718.09
DANKO EMERGENCY EQUIPMENT, Equipment	\$ 2,291.12
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
DES MOINES STAMP MANUFACTURING, Supplies	\$ 63.45
ETRINGER ELECTRIC LLC, Services	\$ 4,196.72
FAIRBANK POSTMASTER, Utility Bills Postage	\$ 198.90
GORDON FLESCH COMPANY INC., Services	\$ 114.14

GRAINGER, INC., Supplies	\$ 171.54
HAWKEYE FIRE & SAFETY COMPANY, Services	\$ 218.20
IAMU, Services	\$ 4,035.20
IOWA ONE CALL, Locates	\$ 20.70
IOWA PARK & RECREATION ASSOC., Training	\$ 350.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 8,518.00
IPERS, Benefits	\$ 5,701.27
ITRON, INC, Subscription	\$ 2,862.00
JETCO, INC., Equipment	\$ 3,546.04
JOHN DEERE FINANCIAL, Supplies/clothing Allowance	\$ 165.31
KIESLER'S POLICE SUPPLY, Supplies	\$ 360.61
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
LIFEMED SAFETY, INC., Equipment	\$ 1,194.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MEDIACOM, SW Plant Phone Line Dec.	\$ 47.64
MERCYONE WATERLOO MEDICAL, Mutual Aid	\$ 160.00
METERING & TECHNOLOGY SOLUTION, Equipment	\$ 384.46
MICROBAC LABORATORIES, INC., Testing	\$ 403.00
MODERN BUILDING PRODUCTS, Supplies	\$ 837.48
NE SECURITY BANK, Payroll Processing Fee 12/1/23	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 12/15/23	\$ 8.66
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 445.00
OELWEIN PUBLISHING, Publishings	\$ 239.12
QUICK MED CLAIMS, Ambulance Billing	\$ 337.37
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 525.00
SCOTT PHARMACY, Supplies	\$ 28.24
SPEER FINANCIAL, INC., Annual TIF Report	\$ 375.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 97.98
STRYKER SALES CORPORATION, Services	\$ 620.00
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
TREASURER STATE OF IOWA, Dec 23 WT Excise Tax	\$ 1,152.81
TREASURER-STATE OF IOWA, Dec 23 Sales Tax	\$ 2,457.54
TREASURER-STATE OF IOWA, State Withholding Tax	\$ 2,961.70
U. S. TREASURY, 941 Taxes	\$ 6,421.27
U.S. BANK, Nov. PEFA Commodity	\$ 10,492.20
VAN METER INC., Supplies	\$ 788.96
VERIZON WIRELESS, Cell Phones	\$ 177.98
VISA, AVAYA Phone System/Microsoft Email Accounts/Equipment/Software	\$ 2,162.15
WELLMARK, January Premium	\$ 3,976.87
ROXANNE WENNER, Services	\$ 120.00
WINDSTREAM ENTERPRISE, GS Alarm Phone Line	\$ 68.01
The Library Board Approved the Following Bills on January 4, 2024:	
AMAZON CAPITAL SERVICES, Supplies	\$ 137.27
BAKER & TAYLOR INC., Books	\$ 720.94
BOUND TREE MEDICAL, LLC., Ambulance Supplies	\$ 418.53
CENTER POINT LARGE PRINT, Books	\$ 90.00
CITY OF FAIRBANK, Electric & Gas	\$ 162.49
MODERN BUILDING PRODUCTS, Supplies	\$ 109.98

NE SECURITY BANK, Payroll Processing Fee 12/15/23	\$	1.34
NE SECURITY BANK, VOID Check Fee	\$	25.00
VISA, AVAYA Phone System/Microsoft Email Accounts	\$	53.17
ROXANNE WENNER, Services	\$	160.00

Michael Grutzmacher was present during the public comment section and stated that he was working on having a free will donation party/fundraiser to help get the ball diamonds resurfaced with red clay.

Councilwoman Erickson and Mayor Kayser met with staff and a member from the public, Lynn Plaster, to look at Christmas décor options earlier that day. There will be quotes for the next council meeting so that a decision can be made by the end of January.

A possible seasonal summer position was briefly discussed but the exact job duties and pay still needed to be figured out. More discussions will be held to see if it would be possible for this next year.

Mayor Kayser talked with Nita Nuhiji and Ben Rushiti that past week about their interests in building a flood wall and they told him after some research that an engineered flood wall was just not a viable option. They will not be pursuing that. He said that they mentioned possibly adding an outside eating area which would be addressed in the future when they have something to submit for approval.

Motion by Williams, second by Coffin to approve the next budget workshop for Monday January 22nd at 5 PM. Motion carried.

Motion by Erickson, second by T. Woods to approve the following appointments: Chris West, Buchanan and Bremer County 911; Drake Mangrich, Fayette County 911; Mayor Kayser, Landfill Commission; Heather Prendergast, City Attorney; and Brittany Fuller, City Clerk. Roll call vote- Ayes: Erickson, T. Woods, Coffin, Williams, and R. Woods. Nays: None.

Painting and small updates to the council chambers were discussed. Motion by T. Woods, second by Williams to approve doing some updating with a max budget of \$1,000.00. Roll call vote- Ayes: T. Woods, Williams, R. Woods, Coffin, and Erickson. Nays: None.

There were no Council concerns, but Mayor Kayser stated that Ted Vorwald was looking into getting flowers and trees for this next summer and wanted to make sure the Council was in favor. Everyone thought flowers would be nice and trees are needed. That will be voted on at another meeting. Ted will talk with Brian about brackets needed for the new utility poles.

During the department reports, Brian told the council that they had taken down the Christmas lights and had continued working on snow prep and shop organizing. He had talked with the IA DOT and they stated that they are looking forward to getting back to Fairbank this spring. The new covers for the garbage cans at the Ball Diamond were delivered and installed. Derek Hilsenbeck made and donated them as part of an Eagle Scout project through Boy Scouts. The Council thought that they looked very nice and asked Brian to see about getting a price to get 12 more. Chief Drish stated that he had gotten three more of their officers qualified for firearms and updated the Council on that past month's activity. Fire Chief West went over his report that the Council received from him and stated that their roster sits at 34 members with 2 auxiliary members.

Motion by Erickson, second by Coffin to adjourn the meeting at 6:48 PM. Motion carried.

Jason Kayser, Mayor

Brittany Fuller, City Clerk