

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, May 8, 2023. Mayor Bill Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Ben Delagardelle, Public Works; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by R. Woods, second by T. Woods to approve the agenda. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There were a few people that attended the meeting for the public comment section. Ron Miller wanted to remind the council about the information he had provided to the council late last fall about Gee Asphalt Systems, Inc. They are out of Cedar Rapids and the city of Raymond uses them for their street resurfacing and paving needs. The company will be contacted to see if they could provide any quotes for the work needing to be done this summer in town. Russ and Debra Myers were present to talk to the council about the excessive speed and noise on Fairbank Street headed both in and out of town. The semi traffic and jake breaking all around town along with speeds have been getting really out of hand. Jim Fink and Dennis Maddigan also attended to provide additional confirmation on these issues. Mayor Cowell thanked everyone for attending and providing this information to the council. Police Chief Drish said that he would chat with the committee and the city attorney and see about getting the problem resolved. They are going to keep everyone updated on the issue. Kenneth Little was present to discuss the culvert by his building along Grove Street. The culvert is cracked, and the council thought he should talk to the IA DOT due to it crossing Hwy 281. Councilman R. Woods said he would try and catch an IA DOT employee that is in town for the other projects that are currently happening to see what they thought.

Motion by Williams, second by T. Woods to approve the minutes of the April 25th Regular Meeting. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by Williams, second by Coffin to approve the Treasurer's Report. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None. Receipts for the month of April were: General, \$153,255.52; Special Revenue, \$28,588.95; TIF, \$4,143.00; Capital Projects, \$92.06, Permanent Funds, \$18.26; Proprietary, \$213,728.97; and Transfers In, \$127,055.00. Disbursements for the month of April were: General, \$19,629.73; Special Revenue, \$6,567.03; Proprietary, \$156,368.29; and Transfers Out, \$127,055.00. Balance on hand at close of business on April 30, 2023, was \$5,471,225.23.

Todd Kuethe, Sharon Huck, Dan Lyndt, and Rick Trotter were present to see about finding a local representative to be the communicator to them about Little Wapsie Communications and their customers. Sharon stated that they are very pleased with the results of their new services that they brought to Fairbank. They have had very few hiccups and they are all happy with the percentage of connections. They just had around 15 new drops recently. The process of looking into expanding to more rural areas has started but they know it is a pretty big investment for them. Councilwoman Erickson stated that she has heard nothing but good things from everyone. They will continue their research into a representative for Fairbank to keep open lines of communication. They have meetings quarterly on Monday evenings.

Sean Gallagher was present to discuss with the council a possible cemetery technology upgrade. He helped the Fairbank American Legion put flags up using a handwritten note and stated that the process was very difficult. During covid time, the IC Church was able to upgrade their cemetery books to an online mapping system with GPS Technology. This will allow them to print a map with where all the flags need to be placed for each veteran buried in the cemetery. The cost is around \$2,000.00 for setup and then around \$500-\$600 per year for the software. The longest part of the upgrade would be all the data entry. The council thanked him and Benny Rehs for all their hard work. More information will be looked into so the council can decide what is the best option for the Fairbank Cemetery.

Doug Martins was present to ask the council about the possibility of making a sewer connection from a residence west of town. The sewer connection would be simple given that there is a pipe located right off the manhole closest to the property. In the past to allow for a sewer connection, the city has asked that they be within the city limits. Doug Martins stated that they hadn't thought about annexing the property. They will investigate it and get back to the council. It will be discussed at future meetings.

The Fairbank American Legion approached the council about getting their support on future possible flood protection for Costas. A resolution was drafted stating that the city council expresses its support for the business

known as Costas to seek or build any flood wall or protection for the next four years as long as said project complies with all local and state regulations, code or requirements. Motion by T. Woods, second by Erickson to approve **Resolution 2023-08 of the City of Fairbank, Iowa, Regarding Flood Protection**. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

The current budget year is ending June 30, 2023, and there are some changes needing to be amended to the numbers passed and approved in the spring of 2022. Motion by Erickson, second by T. Woods to approve **Resolution 20023-09 – Resolution Setting Time and Place for a Public Hearing for an Amendment of FY 2022-2023 City Budget**. The public hearing will be on May 22 at 6:00 PM at City Hall, 116 East Main Street, Fairbank, IA. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

A quote for a new auto fill sensor and valve from Carrico Aquatic Resources, Inc. was obtained for the pool. This new device would be an upgrade to the controller that was bought last year and would allow the pool to be auto filled with water as needed. The old one was unable to get to work for the past few years. Motion by Erickson, second by Williams to approve the purchase of BECSys autofill system from Carrico for \$2,143.00. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Discussion on the sealcoating proposal from Prairie Road Builders was tabled to allow more time to get some information from Gee Asphalt Systems Inc. on their product and to see what is best for the city.

Motion by Erickson, second by Coffin to approve sending out a request for proposals for the annual exam that is required for FY 2023. RFP's that are received by June 23rd will be reviewed at the meeting on June 26th. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

The salaries for FY 2024 beginning July 1, 2023 were discussed. During the budget process, an increase was discussed that would help keep up with inflation and the cost-of-living increases. More numbers from all departments will be gathered and presented in a resolution at a future meeting.

A front desk window was quoted for City Hall. Due to covid, thoughts of changing the front area of the office were investigated. A few contractors were talked to, but the city employees thought that it could be something that they would undertake while the Main Street area in front of City Hall was closed. The quote came in at \$745.00 for a 6-foot by 3-foot sliding glass reception window from Allen Glass Co. Inc. out of Waterloo, Iowa. There would also be some costs in other materials needed like 2x4's and dry wall. To help with these costs the city is eligible for a \$1,000.00 safety grant through ICAP. The council seemed interested in this upgrade and would like to see more estimates and decide at a future meeting.

A note was received from Loyola Kleitsch about concerns regarding the intersection of Second Street and Forest Street not being a four-way stop intersection. Thoughts of getting an ordinance changed for this update were discussed and it was decided that placing a temporary one for now during construction would be a good idea.

Motion by Erickson, second by Coffin to approve the cigarette permit for Casey's Marketing. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by T. Woods, second by R. Woods to approve the bills as presented. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

AMAZON CAPITAL SERVICES, Supplies	\$ 16.27
APPLIANCE PLUS OF OELWEIN, INC, Equipment	\$ 1,208.10
BLACK HAWK WASTE DISPOSAL, Pick-Up Fees	\$ 5,830.68
BUTLER COUNTY REC, Electric	\$ 41,969.29
BUTLER COUNTY REC, Services	\$ 7,535.03
CAMPBELL SUPPLY-WATERLOO, Supplies	\$ 122.03
CARRICO AQUATIC PRODUCTS, Supplies	\$ 2,025.00
CASEY'S BUSINESS MASTERCARD, Gas	\$ 929.06
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 8,894.31
CLAYTON ENERGY CORPORATION, Reservation	\$ 6,228.90
CROSSROADS MOBILE MAINTENANCE, Services	\$ 1,531.56
KEITH & TAMMY CURLEY, Rebate	\$ 325.00
DAKOTA SUPPLY GROUP, Supplies	\$ 687.85
DANKO EMERGENCY EQUIPMENT, Supplies	\$ 203.01
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
ELECTRICAL ENGINEERING & EQUIP, Supplies	\$ 50.44

FAIRBANK FIREMEN'S FUND, Reimbursement	\$ 21.87
FAIRBANK POSTMASTER, Utility Bills Postage May 2023	\$ 168.00
FAIRBANK SIGN DESIGN, Supplies	\$ 40.00
CITY OF FAIRBANK, Electric & Gas	\$ 4,753.10
CITY OF FAIRBANK, Utility Deposits Applied	\$ 344.45
CITY OF FAIRBANK, Replenish Postage Fund	\$ 21.87
FARM WIN CO-OP, Lease	\$ 2.00
FEHR GRAHAM, Engineering	\$ 7,018.75
BRITTANY FULLER, Mileage	\$ 206.25
HOLIDAY INN DES MOINES AIRPORT, Training	\$ 448.00
IAMU, Quarterly Safety Training	\$ 558.00
IOWA ONE CALL, Locates	\$ 65.70
IOWA PUMP WORKS, Equipment	\$ 7,056.14
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 7,852.12
IOWA SPORT SUPPLY, Supplies	\$ 700.00
IOWA WATER ENVIRONMENT ASSOC., Training	\$ 350.00
IPERS, Benefits	\$ 4,975.83
JOHN DEERE FINANCIAL, Supplies	\$ 7.98
KAY PARK REC CORP., Supplies	\$ 190.00
KIRKWOOD COMMUNITY COLLEGE, Training	\$ 270.00
KOONS GAS MEASUREMENT/WILNAT, INC., Supplies	\$ 109.73
NICK KUKER, Cell Phone Reimbursement/Clothing Reimbursement	\$ 119.92
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MARC, Supplies	\$ 405.44
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$ 75.00
MICHAEL PINT, Fire Supplies Reimbursement	\$ 30.91
MICROBAC LABORATORIES, INC., Testing	\$ 569.25
MODERN BUILDING PRODUCTS, Supplies	\$ 618.54
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 280.00
NE SECURITY BANK, Payroll Processing Fee 4/1/2023	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 4/14/2023	\$ 8.34
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
OELWEIN PUBLISHING, Publishings	\$ 297.12
PLAYTIME LLC, Equipment	\$ 7,200.00
PLUMB SUPPLY COMPANY, Supplies	\$ 46.66
PRATT'S PEST CONTROL, Services	\$ 95.00
QUAD COUNTY FIRE SCHOOL, Training	\$ 30.00
QUICK MED CLAIMS, Ambulance Billing	\$ 74.67
RANDY'S LAWN CARE & SNOW, Services	\$ 875.00
KATHRYN KAYE RISSE, Services Fairbank Islander	\$ 400.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 525.00
SANDRY FIRE SUPPLY, Equipment	\$ 10,791.52
SCOTT PHARMACY, Ambulance Supplies	\$ 38.93
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
SUPERIOR WELDING SUPPLY CO., Oxygen	\$ 164.15
TAPCO, Supplies	\$ 179.61
TARA SCHARES, Utility Deposit Refunds	\$ 55.55
TREASURER-STATE OF IOWA, April Sales Tax	\$ 2,873.29
TREASURER STATE OF IOWA, April Water Excise Tax	\$ 1,120.43
U. S. TREASURY, 641 Taxes	\$ 6,127.11
U.S. BANK, March PEFA Commodity	\$ 7,943.03
U.S. BANK, April PEFA Commodity	\$ 2,973.60

UTILITY EQUIPMENT CO., Supplies	\$ 2,774.89
VERIZON WIRELESS, Cell Phones	\$ 142.64
VISA, Microsoft Emails/AVAYA Phone System/Training	\$ 761.15
WATERLOO FIRE RESCUE, Mutual Aid	\$ 300.00
WELLMARK, May Premium	\$ 3,580.06
ROXANNE WENNER, Services	\$ 150.00
WINDSTREAM ENTERPRISE, GS Alarm Phone Line	\$ 67.13
KATHIE WOLFGRAM, Rebate	\$ 325.00
The Library Board Approved the Following Bills on May 4, 2023:	
AMAZON CAPITAL SERVICES, Supplies	\$ 196.45
BAKER & TAYLOR INC., Books	\$ 1,022.11
ANGELA BERG, Mileage	\$ 19.65
CITY OF FAIRBANK, Electric & Gas	\$ 195.82
NE SECURITY BANK, Payroll Processing Fee 4/15/2023	\$ 1.66
OVERDRIVE, INC., E-Books	\$ 2,000.00
PRATT'S PEST CONTROL, Monthly Pest Control	\$ 45.00
VISA, Avaya Phone System/Microsoft Emails	\$ 52.88
ROXANNE WENNER, Services	\$ 200.00

Chief Drish was present and stated that he had received some complaints about an address along Grove Street and the vehicles parked there. He said that there are about ten vehicles at the location and that he was going to have one of the officers talk to the owner. Brian said that the DOT with the Main Street project have done a very good job keeping him in the loop. There was an issue north of Don's along the sidewalk where they were not able to put down concrete due to the foundation of the building. There will be rock placed in that area for now and maybe something else in the future. He stated that they will be switching traffic soon and the trees will be coming down as well. The water system had been getting some upgrades including new valves and hydrants in three areas in town and all went well with those projects. Ben stated that he just had a gas class through IAMU and that he only had five certifications remaining to achieve for the gas system. Nick has been doing training as well. Revising the ordinance dealing with Peddlers, Solicitors, and Transient Merchants by adding a section on mobile food trucks was discussed as well as the ordinance on four-way stops if one is added to the intersection of Second and Forest Streets. The yard waste area has been decent since the area has been locked with key check out available at City Hall only.

Motion by Williams, second by Coffin to adjourn at 7:23 PM. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk