

REGULAR MEETING

The Fairbank City Council met in regular session on Monday October 9, 2023. Mayor Pro Tem R. Woods called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: Coffin, T. Woods, Erickson, R. Woods, and Williams. Absent: Mayor Cowell. Also, present at City Hall: Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; and Brittany Fuller, City Clerk.

Motion by Williams, second by T. Woods to approve the agenda after removing the agenda item on Discussion – Hiring a Seasonal Employee. Ayes: Williams, T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

There were no public comments during the public comment section. Councilman R. Woods asked public works when Main Street was planned to open to traffic. Brian stated possibly next Tuesday or Wednesday but that is pending weather. That will be discussed more during the department reports at the end of the meeting.

Motion by T. Woods, second by Williams to approve the minutes of the September 25th Regular Meeting. Roll call vote- Ayes: T. Woods, Williams, Coffin, Erickson, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to approve the Treasurer’s Report. Roll call vote- Ayes: Erickson, T. Woods, Coffin, Williams, and R. Woods. Nays: None. Receipts for the month of September were: General, \$40,130.83; Special Revenue, \$31,136.49; TIF, \$8,472.68; Capital Projects, \$33.46, Permanent Funds, \$21.33; Proprietary, \$161,208.53; and Transfers In, \$27,055.00. Disbursements for the month of September were: General, \$40,966.74; Special Revenue, \$5,753.16; Proprietary, \$169,728.37; Capital, \$26,428.50; and Transfers Out, \$27,055.00. Balance on hand at close of business on September 30, 2023, was \$5,129,519.23.

Motion by Coffin, second by Erickson to approve the liquor and beer license renewal for the Fairbank Food Center. Roll call vote- Ayes: Coffin, Erickson, T. Woods, Williams, and R. Woods. Nays: None.

The council reviewed the current Investment Policy. The Deputy Clerk/Treasurer was added to the authorized individuals to invest public funds and a section on depositories was added. The bond amount of one hundred thousand dollars per authorized individual will stay the same until more information is received and it will be discussed at a future meeting. Motion by Williams, second by T. Woods to approve the review of the Investment Policy. Roll call vote- Ayes: Williams, T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

Reviewing options for new Christmas Décor for Main Street took place. The council felt that maybe a survey would be good to conduct to try and get some input from the public. City Hall will work on the survey along with Councilman Williams. This will be on the agenda for the meeting on October 23rd and maybe shipped in time for Christmas.

The yard waste area was discussed. Currently, the key is allowed to be checked out at City Hall from 9 AM to 5 PM during the week and is also opened and available during the day on Saturdays. There have been no issues, and this system allows the area to be easily monitored. No changes were made to the current rules. Reminder commercial use would still only be allowed for the compost pile and the rule of nothing accepted by residents larger than four inches and longer than six feet would still be in effect.

Motion by Erickson, second by T. Woods to approve the payment of bills. Roll call vote- Ayes: Erickson, T. Woods, Coffin, Williams, and R. Woods. Nays: None.

ACCESS SYSTEMS, Services	\$ 159.87
AERO-MOD, Equipment	\$ 4,311.40
AMAZON CAPITAL SERVICES, Supplies	\$ 57.54
APGA, Annual Dues	\$ 445.00
GARRETT BARNES, Lifeguard Refund	\$ 95.00
BEST SERVICES, Annual Services	\$ 1,292.14
MIKAYLA BIXEMAN, Lifeguard Refund	\$ 95.00
BLACK HAWK WASTE DISPOSAL, Services	\$ 5,830.68
BODENSTEINER IMPLEMENT CO., Supplies	\$ 21.63
BOUND TREE MEDICAL, LLC., Supplies	\$ 437.61
AIDEN BRADY, Lifeguard Refund	\$ 95.00
TAYLOR BUHR, Lifeguard Refund	\$ 95.00
BUTLER COUNTY REC, Electric	\$ 62,128.71
BUTLER COUNTY REC, Services/Equipment	\$ 39,533.22
IAN BUZYNSKI, Lifeguard Refund	\$ 50.00
CASEY'S GENERAL STORE, Gas	\$ 881.49
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 2,417.62
CLAYTON ENERGY CORPORATION, Reservation	\$ 5,544.54
TANNER CURLEY, Lifeguard Refund	\$ 95.00

DANKO EMERGENCY EQUIPMENT, Supplies	\$ 6,170.00
BEN DELAGARDELLE, Cell Phone/Clothing Reimbursement	\$ 556.01
BRIAN DELAGARDELLE, Cell Phone/Clothing Reimbursement	\$ 575.00
DGR ENGINEERING, Services	\$ 468.00
ALYXANDRA DIXON, Lifeguard Refund	\$ 50.00
DON'S TRUCK SALES, Supplies	\$ 72.90
ECHO GROUP, INC., Supplies	\$ 916.74
HAILEY EITZENHFER, Lifeguard Refund	\$ 50.00
ELECTRICAL ENGINEERING & EQUIP, Services	\$ 1,400.00
FAIRBANK COMMUNITY CLUB, 2024 Member Dues	\$ 30.00
CITY OF FAIRBANK, Electric & Gas	\$ 6,635.48
CITY OF FAIRBANK, Utility Deposit Applied	\$ 200.00
FAYETTE CO EMERGENCY MANAGEMENT, EMA Dues	\$ 504.86
BRITTANY FULLER, Mileage/Meal Reimbursements	\$ 178.61
GRAINGER, INC., Supplies	\$ 60.10
GWORKS, Annual License & Support	\$ 6,075.00
HARDWARE HANK, Supplies	\$ 52.40
HAWKEYE FIRE & SAFETY COMPANY, Supplies	\$ 315.40
MANHATTAN HUEBNER, Lifeguard Refund	\$ 95.00
ASHLYN HYDE, Lifeguard Refund	\$ 50.00
HAYLEY KLEINHEKSEL, Lifeguard Refund	\$ 95.00
IAMU, Safety Training Dues	\$ 488.25
IOWA ONE CALL, Locates	\$ 21.60
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 9,864.00
IOWA WATER ENVIRONMENT ASSOC., Training	\$ 120.00
IPERS, Benefits	\$ 6,022.31
JOHN DEERE FINANCIAL, Supplies	\$ 25.88
HUNTER KANE, Lifeguard Refund	\$ 50.00
CHLOE KLEINHEKSEL, Lifeguard Refund	\$ 50.00
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
ISABEL LARUE, Lifeguard Refund	\$ 95.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
LUMBER RIDGE HOME SOURCE, Shipping	\$ 33.17
MANATTS, Supplies	\$ 316.00
MEDIACOM, SW Plant Phone Line	\$ 47.10
MICROBAC LABORATORIES, INC., Testing	\$ 512.50
MODERN BUILDING PRODUCTS, Supplies	\$ 1,419.30
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 380.00
NE SECURITY BANK, Payroll Processing Fee 9/1/23	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 9/15/23	\$ 9.00
NE SECURITY BANK, Utility ACH Service Charges	\$ 20.00
OELWEIN PUBLISHING, Publishings	\$ 168.16
OFFICE TOWNE, Supplies	\$ 11.98
AIDAN OLDFATHER, Lifeguard Refund	\$ 95.00
OLIVIA OLDFATHER, Lifeguard Refund	\$ 50.00
OVERHEAD DOOR CO.OF WATERLOO, Supplies & Services	\$ 355.60
PRATT'S PEST CONTROL	\$ 95.00
PREMIER TECHNOLOGY	\$ 57.50
RACOM CORPORATION	\$ 4,536.96
RANDY'S LAWN CARE & SNOW	\$ 1,400.00
ROBERTS, STEVENS,PRENDERGAST P	\$ 1,649.50
SAM'S CLUB MC/SYNCB	\$ 229.88
CARVER SCHARES, Lifeguard Refund	\$ 95.00
WESTON SCHARES, Lifeguard Refund	\$ 95.00
SHIELD TECHNOLOGY CORP., Services	\$ 450.00

STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 45.99
STUART. C. IRBY CO., Supplies	\$ 2,460.00
LYDIA STUBER, Lifeguard Refund	\$ 95.00
SUBSURFACE SOLUTIONS, Annual Subscription	\$ 492.00
AUTUMN SULLIVAN, Lifeguard Refund	\$ 50.00
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
SUPERIOR WELDING SUPPLY CO., Supplies	\$ 124.57
TEAM LABORATORY CHEMICAL CORP., Supplies	\$ 816.00
THE SHRED MASTER, LLC., Services	\$ 167.20
TREASURER-STATE OF IOWA, Sept Sales Tax	\$ 2,402.18
TREASURER STATE OF IOWA, September WT Excise Tax	\$ 1,369.13
TREASURER-STATE OF IOWA, State Withholding Tax	\$ 3,295.41
U. S. TREASURY, 941 Taxes	\$ 7,661.41
U.S. BANK, August PEFA Commodity	\$ 1,842.24
USA BLUEBOOK, Supplies	\$ 567.27
UTILITY EQUIPMENT CO., Supplies	\$ 437.59
VAN METER INC., Equipment	\$ 1,928.57
VERIZON WIRELESS, Cell Phones	\$ 142.86
VISA, Avaya Phone System/Email Accounts/Training/Supplies	\$ 1,725.42
WEBSITES TO IMPRESS, INC., Annual Hosting & Backup	\$ 400.00
WELLMARK, October Premium	\$ 3,976.87
ROXANNE WENNER, Services	\$ 150.00
WESCO RECEIVABLES CORP., Equipment	\$ 4,503.55
WINDSTREAM ENTERPRISE, Gas Alarm Phone Line	\$ 67.16
KATHIE WOLFGRAM, Rebate	\$ 325.00
The Library Board Approved the Following Bills on October 4, 2023:	
AMAZON CAPITAL SERVICES, Supplies	\$ 154.92
BAKER & TAYLOR INC., Books	\$ 746.89
ANGELA BERG, Mileage	\$ 15.72
CITY OF FAIRBANK, Electric & Gas	\$ 182.97
FAIRBANK COMMUNITY CLUB, 24 Member Dues	\$ 30.00
HGTV MAGAZINE, Subscription	\$ 22.00
IAMU, Safety Training	\$ 69.75
PRATT'S PEST CONTROL, Services	\$ 45.00
NE SECURITY BANK, Payroll Processing Fee 9/15/23	\$ 1.00
VISA, Microsoft Emails & Avaya Phone System	\$ 53.18
ROXANNE WENNER, Services	\$ 200.00

During the department reports Brian explained more on the Main Street project and stated that everyone is hopeful of getting Main Street open for traffic next week. They are planning to pour the last radius at the intersection of East Main and 3rd Street that next day. Also, a second crew will be brought in to tackle the sidewalks on East Main Street. Public Works was asked to add some gravel to the deep ruts located at some of the corners in town due to the detoured traffic.

Motion by Williams, second by T. Woods to adjourn at 6:39 PM. Roll call vote- Ayes: Williams, T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

Ron Woods, Mayor Pro-Tem

Brittany Fuller, City Clerk