

REGULAR MEETING

The Fairbank City Council met in regular session on Monday November 13, 2023. Mayor Bill Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: Coffin, T. Woods, Erickson, R. Woods, and Williams. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by Coffin to approve the agenda. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There were no public comments during the public comment section.

Motion by T. Woods, second by Williams to approve the minutes of the October 23rd Regular Meeting. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by Erickson, second by T. Woods to approve the Treasurer's Report. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None. Receipts for the month of October were: General, \$133,550.53; Special Revenue, \$26,730.68; TIF, \$37,684.13; Capital Projects, \$36.93, Permanent Funds, \$23.38; Proprietary, \$205,384.04; and Transfers In, \$27,055.00. Disbursements for the month of October were: General, \$34,034.84; Special Revenue, \$4,509.84; Proprietary, \$191,549.84; and Transfers Out, \$27,055.00. Balance on hand at close of business on October 31, 2023, was \$5,302,834.40.

Purchasing a new snow removal device was discussed. The current snow blower is an attachment on an older grasshopper mower that is needing to be replaced. A couple quotes were received for a 72" snow blower attachment for a skid loader. One from BDS Equipment out of Jesup for \$8,800.00, one from Star Equipment LTD with a state price of \$8,458.00, and one from Echo Vision out of Sumner for \$8,895.00. There is one in stock locally at BDS Equipment along with other parts. Mayor Cowell felt that the city would benefit from having a ranger to use but agreed with Councilman T. Woods that for snow removal processes the skid loader would work better. Brian planned on bringing his skid loader to town to use for the winter and the attachment would work with it. The council thought it would be best to test it out for the winter then look at getting a skid loader or purchasing Brian's in the future. Another possible attachment that could be useful would be a brush. Councilman R. Woods stated that he has one that could be tested out before one is purchased to see if it would work well. Motion by R. Woods, second by Williams to purchase the 72" Virnig Snowblower W Bobcat Harness from BDS Equipment for \$8,800.00. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Another camera for the entry way at City Hall was discussed. A quote was received from Iowa Surveillance Team and included a camera, a new 10 port switch, supplies and cleaning up wiring for \$759.98. Motion by Erickson, second by T. Woods to approve the quote from Iowa Surveillance Team and schedule a time for them to come and do the work. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Jason Kayser showed interest in attending the second session of the Municipal Leadership Academy put on by the Iowa League of Cities. The second session is a virtual session covering City budgets and overall good information for newly elected officials. Motion by Williams, second by T. Woods to approve the attendance at the MLA Academy. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Since purchasing new Main Street Christmas décor was put off until after the holidays, the council was reminded to keep in mind the different options while driving around this holiday season. If there is something that stands out in another community share it with the council. In the meanwhile, there were about 16 lights that would work for this season to install on our new poles. Those were planned on being put up in the next few days.

Motion by Coffin, second by T. Woods to approve the payment of bills. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

ADVANCED AUTOMOTIVE INC., Services	\$ 180.00
AMAZON CAPITAL SERVICES, Supplies	\$ 50.29
APGA SIF, Online Access	\$ 19.00
ARNOLD MOTOR SUPPLY, Supplies	\$ 299.77
BDS EQUIPMENT, Equipment	\$ 8,800.00
BLACK HAWK WASTE DISPOSAL, Services	\$ 5,830.68
BMC AGGREGATES L.C. Supplies	\$ 167.64
BODENSTEINER IMPLEMENT CO., Supplies	\$ 156.17
DEAN BRASE/HOOKED UP SELF, Utility Deposit Refund	\$ 200.00
BUCHANAN CO TOURISM BUREAU, 2024 Dues	\$ 150.00
BUTLER COUNTY REC, Electric	\$ 45,457.48
BUTLER COUNTY REC, Services	\$ 1,535.00
CASEY'S GENERAL STORE, Gas	\$ 777.55

CLAYTON ENERGY CORPORATION, Natural Gas	\$ 5,130.41
CLAYTON ENERGY CORPORATION, Reservation	\$ 5,544.54
KEITH & TAMMY CURLEY, Rebate	\$ 325.00
D & D TIRE INC., Supplies	\$ 256.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone/Supplies Reimbursements	\$ 732.32
DES MOINES STAMP MANUFACTURING, Supplies	\$ 81.05
DON'S TRUCK SALES, Services	\$ 582.69
FAIRBANK FIREMEN'S FUND, Training	\$ 4,779.63
FAIRBANK POSTMASTER, Utility Bills Postage Oct 23	\$ 188.70
FAIRBANK POSTMASTER, Utility Bills Postage Nov. 23	\$ 153.00
CITY OF FAIRBANK, Electric & Gas	\$ 4,100.95
CITY OF FAIRBANK, Utility Deposits Applied	\$ 589.92
FARM WIN CO-OP, Diesel	\$ 1,664.93
BRITTANY FULLER, Mileage	\$ 322.91
GORDON FLESCH COMPANY INC, Services	\$ 114.14
FEHR GRAHAM, Engineering Fees	\$ 19,554.25
HOLIDAY INN DES MOINES AIRPORT, Training	\$ 560.00
IAMU, Training	\$ 660.00
IMFOA, Conference	\$ 390.00
IOWA CODIFICATION, INC., Services	\$ 1,796.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 8,199.38
IOWA RURAL WATER ASSOCIATE, 2024 Membership	\$ 355.00
IOWA UTILITIES BOARD, IUB/OCA Direct Assess Charges	\$ 587.00
IPERS, Benefits	\$ 5,501.14
ITRON, INC, Maintenance	\$ 252.00
CHRIS HOOVER, Utility Deposit Refund	\$ 200.00
JOHN DEERE FINANCIAL, Supplies	\$ 133.90
DAWN JOHNSON, Utility Deposit Refund	\$ 200.00
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
KYMBERLY PURSLEY, Utility Deposit Refund	\$ 10.08
MICHELLE LAUBE, Mileage	\$ 195.19
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
DENNIS LORENZEN, Utility Deposit Refund	\$ 200.00
LUMBER RIDGE HOME SOURCE, Supplies	\$ 42.74
MANATT'S, Supplies	\$ 1,012.50
MEDIACOM, SW Plant Phone Line Oct.	\$ 47.64
MEDIACOM, SW Plant Phone Line Nov.	\$ 47.64
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$ 30.00
MICROBAC LABORATORIES, INC., Testing	\$ 573.00
MIDWEST FIRE EQUIP & REPAIR, Supplies	\$ 45.83
MODERN BUILDING PRODUCTS, Supplies	\$ 898.89
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 380.00
NE SECURITY BANK, Payroll Processing Fee 10/2/2023	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 10/16/23	\$ 8.97
NE SECURITY BANK, Non-Sufficient Check Charge	\$ 4.00
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
OELWEIN PUBLISHING, Publishings	\$ 490.66
OPERATION THRESHOLD, Donation/Customer Contributions	\$ 1,576.03
PATHWAYS BEHAVIORAL SERVICES, Annual Contribution	\$ 400.00
PRATT'S PEST CONTROL, Monthly Pest Control	\$ 95.00
QUICK MED CLAIMS, Ambulance Billing	\$ 231.83
RANDY'S LAWN CARE & SNOW, Services	\$ 3,150.00
COURTNEY ROCHETTE, Utility Deposit Refund	\$ 200.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 1,012.50

RYDELL OF INDEPENDENCE, Services	\$ 79.75
SADLER POWER TRAIN, Supplies	\$ 34.60
MAC SPOTTS, Utility Deposit Refund	\$ 200.00
STAN'S SMALL ENGINE REPAIR, Supplies	\$ 37.73
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 919.27
ROSS STOTTMEISTER, Utility Deposit Refund	\$ 200.00
STUART. C. IRBY CO., Glove Testing	\$ 77.16
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
THE EZ STREET COMPANY, Supplies	\$ 511.00
TREASURER-STATE OF IOWA, October Sales Tax	\$ 1,970.62
TREASURER STATE OF IOWA, October WT Excise Tax	\$ 1,175.10
U. S. TREASURY, 941 Taxes	\$ 6,848.28
U.S. BANK, Sept. PEFA Commodity	\$ 1,955.34
U.S. BANK, Oct. PEFA Commodity	\$ 2,911.92
UNITYPOINT CLINIC-OCCUPATIONAL, Drug Testing	\$ 42.00
UTILITY SAFETY & DESIGN INC., Public Awareness Mailings	\$ 585.00
VAN METER INC., Supplies	\$ 1,599.48
VAN WERT, INC., Supplies	\$ 1,603.61
VERIZON WIRELESS, Cell Phones	\$ 143.34
VISA, Supplies/Avaya Phone System/Microsoft Email Accounts/Training	\$ 655.32
WELLMARK, November Premium	\$ 3,976.87
ROXANNE WENNER, Services	\$ 120.00
WHITE CAP, L/P., Supplies	\$ 49.99
BRENT WIERCK, Services	\$ 225.00
WILNAT, INC., Supplies	\$ 2,094.11
WINDSTREAM ENTERPRISE, GS Alarm Phone Line	\$ 68.01
The Library Board Approved the Following Bills on November 1, 2023:	
AMAZON CAPITAL SERVICES, Supplies	\$ 170.08
BAKER & TAYLOR INC., Books	\$ 1,561.66
ANGELA BERG, Mileage	\$ 32.78
CITY OF FAIRBANK, Electric & Gas	\$ 132.93
ERIC GAPSTURE, Novel Presentation	\$ 100.00
NE SECURITY BANK, Payroll Processing Fee 11/16/23	\$ 1.03
PRATT'S PEST CONTROL, Monthly Pest Control	\$ 45.00
JIM SHAMPINE, Santa Visit Dec 2023	\$ 150.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 35.00
VISA, AVAYA Phone System/Microsoft Emails	\$ 53.18
ROXANNE WENNER, Services	\$ 160.00

Police Chief Drish informed the council that Trick-or-Treating went very well and that they were still waiting for an update on when the squad car would be going in to have a recall worked on. Brian stated that they had been working on cleaning up the cemetery and continuing to get ready for winter. They got an electrical service installed and found someone to haul the brush pile away so there is room for snow. He reminded the council that they need to look into options for non-salt applications for sidewalks because there will be no salt allowed on any of the new sidewalks this snow season.

Motion by Williams, second by Coffin to adjourn at 6:32 PM. Roll call vote- Ayes: Williams, T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk