

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, January 13, 2020. Mayor Harter called the meeting to order at 6:00 P.M. with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods and Vorwald. Absent: None. Also, present: Dave Ryan, Public Works Director; Klint Bentley, Police Chief; Brittany Fuller, City Clerk; Michelle Laube, Deputy Clerk; and Heather Prendergast, City Attorney.

Motion by R. Woods, second by T. Woods to approve the agenda. Roll call vote- Ayes: Williams, Vorwald, Erickson, T. Woods and R. Woods. Nays: None.

Alex Tungland was present from Rite Environmental to discuss potential garbage service with the City of Fairbank. The City's current garbage contract with Black Hawk Waste Disposal Co. Inc. will be up on June 30, 2020 but there is an option to extend the agreement for one year to June 30, 2021 if both parties agree to continue. Rite Environmental is a locally owned waste hauler out of Waterloo, IA. They started business in 2011 and now have twenty trucks and twenty employees. Alex is going to write up a proposal to give to the council for consideration. This topic will likely be discussed and voted on at our April 27, 2020 council meeting. There were no other public comments.

Motion by Vorwald, second by T. Woods to approve the minutes of the December 9th Regular Meeting. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

Motion by Erickson, second by R. Woods to approve the Treasurer's Report. Roll call vote- Ayes: Vorwald, T. Woods, Williams, R. Woods, and Erickson. Nays: None. Receipts for the month of December were: General, \$25,773.47; Special Revenue, \$30,550.78; TIF, \$353.53; Capital Projects, \$34.41, Permanent Funds, \$20.98; Proprietary, \$201,968.24; and Transfers In, \$24,923.73. Disbursements for the month of December were: General, \$25,171.51; Special Revenue, \$54,804.18; Debt Service, \$368.73; Proprietary, \$218,885.14; and Transfers Out, \$24,923.73. Balance on hand at close of business on December 31, 2019 was \$3,787,010.97.

Motion by T. Woods, second by Erickson to open the public hearing on proposed amendment to the Fairbank Urban Renewal Area. Roll call vote- Ayes: Vorwald, R. Woods, Williams, Erickson, and T. Woods. Nays: None. The amendment to the Fairbank Urban Renewal Area was for the TIF request from Jennifer Davis to lease/purchase the Fairbank Food Center. The Buchanan County Board of Supervisors sent supervisor Gary Gissel to Fairbank on January third for a meeting scheduled at ten o'clock am to discuss the amendment to our Urban Renewal Area. Gary read the proposed amendment and had no questions. The city later received a letter from Cindy Gosse, the Buchanan County Auditor, and it stated they had no objections to the plan. No other comments oral or written were received. Motion by Williams, second by Vorwald to close the public hearing on proposed amendment to the Fairbank Urban Renewal Area. Roll call vote- Ayes: R. Woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Motion by R. Woods, second by T. Woods to approve **Resolution 2020-01 – Resolution to Approve Urban Renewal Plan Amendment for the Fairbank Urban Renewal Area**. Roll call vote- Ayes: Williams, Vorwald, Erickson, T. Woods, and R. Woods. Nays: None.

The City decided to borrow the money to pay the TIF Grant to Jennifer Davis and enter into a general obligation urban renewal loan agreement, so a public hearing needed to be set. The public hearing will be held on January 27, 2020 at City Hall at 6:00 P.M. Motion by T. Woods, second by Erickson to approve **Resolution 2020-02 – Resolution setting the date for public hearing on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$55,000**. Roll call vote- Ayes: Vorwald, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

Matthew Mahoney from Butler County REC was present to give his yearly update. He said there would be no rate increase for the upcoming year. Matthew also talked about solar arrays and possible grants available for construction. Councilman Vorwald mention the Sewer plant possibly benefitting from a project like that. More research will be done.

Discussion was held on an Iowa Dot Agreement for a DOT initiated detour of primary highways onto local roads. They will be replacing culverts on Highway 281 and it will be closed from County Road V62 to Highway 150. This project should take about 2-4 weeks and will start and be completed between May 26,2020 to September 2, 2020. More information is available at City Hall if needed.

Possible project ideas were discussed for our newly obtained city property at 405 Grove Street. It was unanimously agreed upon that the house would not be fixed up or sold as a residential home and that with the proper steps taken, would eventually be torn down. Councilman Vorwald mentioned that the Fire Department

would benefit from some smoke training drills. The council thought that was a great learning opportunity for the fire department and will take the steps needed to get approval in writing on that when needed. The Fairbank Development Corp talked with Councilman R. Woods about building more commercial space on that land. More information will be gathered on proper removal steps and future ideas in meetings to come.

Public Works Director Ryan presented the council with information on our current gas billing procedures. He stated that Northern Natural gas is going through a rate change currently and it was pointed out that our current billing procedures does not properly allow for gas price fluctuation. He showed the council a sample ordinance from another town that showed their billing procedures and how they better reflected the market changes in gas prices. More information will be gathered, and this topic will be on the agenda for the January 27, 2020 council meeting.

The brush/compost pile was discussed. Councilman Vorwald said the burning process had been completed and everything was gone, burnt down or hauled away. He said that Paul Michels was able to take 12 loads of compost. The area cleaned up very well and with continued yearly maintenance should be an easy project every fall.

Sharon Huck the general manager with RTC Communications was gathering information for preliminary work on the Fiber Optic plans to Fairbank. The engineers needed an idea for a main building location. The council discussed several locations, and all agreed to look at the area by the base of the water tower in town. If for any reason that location does not work, there is still time to adjust the plans but for now it is what the engineers needed to start plans. Attorney Prendergast suggested looking into a Franchise Fee and lease options. More information will be discussed at future meetings as the project develops.

City Hall open hours were discussed. We will continue to be open during the noon hour taking staggered lunches for a few more months before a decision can be made.

Mayor Harter reappointed Brad Gordon as the City's representative to the Bremer County 911 Boards.

Mayor Harter reappointed Ron Miller as the City's representative to the Buchanan County and Fayette County EMA and 911 Boards.

Mayor Harter reappointed Dave Jergens, Brittany Fuller, and Michelle Laube as co-zoning officers for the City of Fairbank.

Motion by T. Woods, second by Williams to reappoint Brittany Fuller as City Clerk for the City of Fairbank. Roll call vote- Ayes: Erickson, Vorwald, R. Woods, Williams, and T. Woods. Nays: None. This will be on the City agenda every two years according to the City Ordinance which states: At the first meeting in January following the regular City election the Council shall appoint by majority vote a City Clerk to serve for a term of two years.

Motion by Williams, second by T. Woods to reappoint Michelle Laube as City Treasurer for the City of Fairbank. Roll call vote- Ayes: Erickson, R. Woods, Vorwald, T. Woods, and Williams. Nays: None. This will also be on the City agenda every two years since this position is also served as a two-year term.

Committee appointments were established. These will also be done at the first meeting in January following the regular City election. Mayor Harter re-appointed Councilman R. Woods as Mayor Pro-Tem. Councilman Williams agreed to take all the committee seats from past Councilman Miller. These changes can be noted on the City website.

Motion by Vorwald, second by R. Woods to set the next Budget Workshop for Monday January 25th at 5:00 PM. Roll call vote- Ayes: Williams, Erickson, T. Woods, R. Woods, and Vorwald. Nays: None.

Motion by Williams, second by Erickson to approve the bills as presented. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

ACCESS SYSTEMS, Maintenance	\$	169.97
ARNOLD MOTOR SUPPLY, Supplies	\$	484.40
B & K AUTOMOTIVE, Services	\$	49.76
BLACK HAWK WASTE DISPOSAL, Services	\$	5,733.00
BMC AGGREGATES L.C., Rock	\$	673.11
BRIAN DELAGARDELLE, Cell Phone	\$	75.00
BUCHANAN COUNTY, City Election	\$	963.37
BUTLER COUNTY REC, Electric	\$	57,921.50
CAIN CUSHION, Utility Deposit Refund	\$	200.00
CASEY'S GENERAL STORE, Gas	\$	543.96

CITY OF FAIRBANK, Electric & Gas	\$ 4,670.17
CITY OF FAIRBANK, Utility Deposit Applied	\$ 400.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 11,129.95
CLAYTON ENERGY CORPORATION, reservation	\$ 7,544.74
CY & CHARLEY'S, INC., Supplies	\$ 476.86
D & S PORTABLES, INC., Services	\$ 150.00
DAVID JERGENS, Cell Phone	\$ 75.00
DAVID RYAN, Cell Phone	\$ 75.00
DES MOINES STAMP MANUFACTURING, Supplies	\$ 230.00
DON'S TRUCK SALES, Services	\$ 1,144.03
ELAINE M. ERNST, Billing Refund	\$ 80.02
EMERGENCY MEDICAL PRODUCTS, Supplies	\$ 183.53
FAIRBANK EXCAVATING, Services	\$ 997.50
FAIRBANK FIREMEN'S FUND, Reimburse Training	\$ 2,281.73
FAIRBANK FOOD CENTER, Supplies	\$ 6.00
FAIRBANK POSTMASTER, Postage Dec 19	\$ 133.00
FAIRBANK POSTMASTER, Postage Jan 20	\$ 161.00
FARM WIN CO-OP, Diesel	\$ 1,043.33
FIRE SERVICE TRAINING BUREAU, Training	\$ 100.00
GFG INSTRUMENTATION, Supplies	\$ 175.85
HAWKEYE COMMUNITY COLLEGE, Training	\$ 2,745.00
HAWKEYE FIRE & SAFETY COMPANY, Inspections	\$ 69.00
IOWA REGIONAL UTILITIES ASSOC., Check Re-issued	\$ 5,611.68
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 6,337.44
IOWA RURAL WATER ASSOC., Check Re-issued	\$ 275.00
IPERS, Benefits	\$ 4,881.26
JAMES E. KULLMER, Utility Deposit Refund	\$ 200.00
JOHN DEERE FINANCIAL, Supplies	\$ 61.83
KEYSTONE LABORATORIES, INC., Testing	\$ 666.00
KIRKWOOD COMMUNITY COLLEGE, Training	\$ 7.00
KOONS GAS MEASUREMENT, Supplies	\$ 166.89
LAYNE FISCHELS, Utility Deposit Refund	\$ 200.00
MEDIACOM, Cable & Phone	\$ 152.02
MERCYONE WATERLOO MEDICAL CENTER, Testing	\$ 24.00
MICHELS TRUCKING, Services	\$ 1,500.00
MIDWEST MUNIC. TRANS. GROUP, Dues	\$ 200.00
MODERN BUILDING PRODUCTS, Supplies	\$ 144.47
NSB, HSA Contributions	\$ 150.00
NSB, HSA Payroll Deductions	\$ 410.00
NSB, Payroll Processing Fee 12/16	\$ 6.66
NSB, Payroll Processing Fee 12/2	\$ 10.00
OELWEIN PUBLISHING, Publishing	\$ 251.13
OHLIN SALES INC., Supplies	\$ 44.84
O'REILLY AUTOMOTIVE STORES, INC, Supplies	\$ 5.79
PREMIER TECHNOLOGY, Supplies & Services	\$ 265.00
QUICK MED CLAIMS, Billing Services	\$ 117.17
RICK DEITRICK, Mileage	\$ 112.50
RON MILLER, Mileage	\$ 234.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 49.45
TEMPLE DISPLAY, LTD., Supplies	\$ 202.22
TERRY-DURIN CO., Supplies	\$ 203.50
TREASURER STATE OF IOWA, Excise Tax	\$ 1,192.33
TREASURER-STATE OF IOWA , SWT	\$ 4,713.00

TREASURER-STATE OF IOWA, Dec Sales Tax	\$ 2,946.66
U. S. TREASURY, 941 Taxes	\$ 7,638.68
UNITYPOINT CLINIC-OCCUPATIONAL, Testing	\$ 84.00
VERIZON WIRELESS, Services	\$ 165.83
VISA, Supplies	\$ 147.84
WELLMARK, Premium	\$ 7,451.26
WINDSTREAM ENTERPRISE, Services	\$ 560.57
The Library Board Approved the following bills on January 8, 2020:	
BAKER & TAYLOR INC., Books	\$ 687.93
CENTER POINT LARGE PRINT, Books	\$ 300.00
CITY OF FAIRBANK, Electric & Gas	\$ 214.49
MODERN BUILDING PRODUCTS, Supplies	\$ 7.19
NSB, Payroll Processing Fee 12/16	\$ 3.34
PREMIER TECHNOLOGY, Supplies & Services	\$ 480.00
RYAN ELECTRIC, Services	\$ 261.12
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 117.39
WINDSTREAM ENTERPRISE, Services	\$ 67.93

Mayor Harter wanted to welcome newest Councilman Andrew Williams. He also said that he attended the zoning meeting in Buchanan county early that day and that the Board of Supervisors voted 2 to 1 to approve the location East of town for a Dollar General. Councilman Vorwald mentioned past City Clerk, Evelyn Reiter Pfiffner, had passed away. A collection will be gathered by the City Clerk from the Councilmembers and a memorial will be sent to the family from those that donated.

Motion by T. Woods, second by Erickson to adjourn at 7:40 P.M. Roll call vote- Ayes: Williams, R. Woods, Vorwald, Erickson, and T. Woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk