

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday, June 12, 2023. Mayor Bill Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: Erickson, T. Woods, and Coffin. Absent: R. Woods and Williams. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Ben Delagardelle, Public Works; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Coffin, second by Erickson to approve the agenda after adding a resolution to hire a part time police officer. Resolution 2023-13 – Resolution Hiring Part-Time Police Officer will be added after the approval of bills and before the department reports. Roll call vote- Ayes: Coffin, T. Woods, and Erickson. Nays: None.

Russ and Debra Myers and Jim and Elly Fink were all present again to discuss the issue they have brought to the council's attention the last few meetings about the excessive speeding, noise, and truck traffic happening at the entries and exits in town. R. Woods arrived at 6:03 PM. Police Chief Drish updated everyone on what they have been doing to try and alleviate these issues. As mentioned in past meetings, a speed survey would be requested by the council but not until after the detour for Main Street was over. Mayor Cowell also stated that they are adding to their police force by hiring another part-time police officer that can cover more mornings. Layne Hilsenbeck along with his son Derek attended the meeting to present the council with a project idea that Derek would like to do for the ball diamond so he can get his Eagle in Boy Scouts. Derek explained that he would like to make covers for the ball diamond garbage cans with the council's approval. All the materials would be donated, and they would be powder coated with the WV emblem on them. Brian stated that he didn't think it would be a problem to maneuver around them to empty the cans out. Motion by Coffin, second by T. Woods to approve the project that Derek Hilsenbeck presented. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None. The council and mayor thanked them for the opportunity to receive this project.

Motion by T. Woods, second by Erickson to approve the minutes of the May 22<sup>nd</sup> Regular Meeting. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

Motion by R. Woods, second by T. Woods to approve the Treasurer's Report. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None. Receipts for the month of May were: General, \$128,396.49; Special Revenue, \$29,808.63; TIF, \$347.46; Capital Projects, \$27.27, Permanent Funds, \$21.22; Proprietary, \$194,282.74; and Transfers In, \$27,055.00. Disbursements for the month of May were: General, \$17,160.60; Special Revenue, \$4,434.32; Proprietary, \$154,612.20; and Transfers Out, \$27,055.00. Balance on hand at close of business on May 31, 2023, was \$5,580,883.17.

Adam Kerns was present to discuss the changes in the Workers Compensation proposal for FY 24. The premium decreased and the city should see another decrease next year as well if all keeps going well. The premium went down \$3,747.00 for a total cost of \$14,509.00. Motion by Erickson, second by T. Woods to approve the payment of \$14,509.00 to IMWCA for the FY24 premium. Roll call vote- Ayes: Coffin, T. woods, Erickson, and R. Woods. Nays: None.

A resolution was written for the approval of the salaries for FY 2024, starting July 1<sup>st</sup>. Motion by Erickson, second by Coffin to approve **Resolution 2023-11 – Resolution Establishing Employee Salaries**. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

Michael Grutzmacher was present to discuss with the council the need for an upgrade to the batting cage at the ball diamond. He estimated around \$2,547.00 for a new net and batting cage area. Nick Curley was able to obtain turf from the Upper Iowa football field that he is donating to the upgrade. BMC offered to provide the trucking of the rock needed for the project for free. Michael stated that there wasn't enough money in the little league account for this project and was wondering if the council would approve it using park funds. Motion by Erickson, second by R. Woods to approve the upgrade to the batting cage at the ball diamond. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

Police Chief Drish started working on the process of building a rifle for the police department. The current one he removed from operations around 7-8 months ago due to it not being accurate or reliable. He was able to build an accurate and dependable rifle for \$651.04 and is just waiting on the ATF permit. Motion by T. Woods, second by Coffin to approve the payment of \$651.04 to Dakota Drish as reimbursement for the materials purchased to build the rifle for the Fairbank Police Department. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

TruGreen Commercial submitted a proposal again this year for the treatment of the Ash Borer in town. The proposal was for \$2,471.00. The trees that have been treated are still leafing out and doing well. Motion by R. Woods, second by Coffin to approve the proposal with TruGreen Commercial for the treatment of the Ash Borer on the trees in the proposal. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

The selling of bulk water from the fire station was discussed. Currently there is some confusion on when water is taken and who to bill it to. With the possibility of stirring up rust or accidentally slamming the valve closed and causing infrastructure issues, the council felt that it should not be done anymore. Anyone needing water would need to go to the council and through City Hall. Motion by Coffin, second by T. Woods to approve the stop of bulk water sales from the city. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

The drop slide for the Fairbank Aquatic Center was on the agenda after tabling at the last meeting. The drop slide looked to fit and would work great, but it was suggested with the upcoming maintenance that the pool was going to need that purchasing something that expensive wasn't a good idea at this time. Motion by T. Woods, second by Coffin to table the purchase of the drop slide until it is possible to do so. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

The stop signs added to a couple areas in town were working very well. Making them permanent would require adding them to the city's ordinances and since an update to the code of ordinances is being considered, an ordinance for Mobile Food Vendors and Water Conservation was also discussed. Also adding an area about curb stops in the water ordinance was discussed. Those changes will be made and the procedures to approving them will be started at the next meeting.

Motion by T. Woods, second by Coffin to approve the liquor license for the Fairbank Development Corporation for Fairbank Days after the state approves it. Roll call vote- Ayes: Coffin, T. Woods, and Erickson. Nays: None. Abstain: R. Woods.

Motion by Coffin, second by T. Woods to approve the fireworks permit for Fairbank Days. Fireworks are scheduled for Friday night, June 23<sup>rd</sup>, around 9:30 PM. The rain date was approved for Saturday June 24<sup>th</sup> at 9:30 PM. The fire department will be on the property with all necessary personnel and equipment. Roll call vote- Ayes: Coffin, T. Woods, and Erickson. Nays: None. Abstain: R. Woods.

Motion by T. Woods, second by Erickson to approve the cigarette permit for the Fairbank Foods Center. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

Mayor Cowell stated that Duane Foster asked to resign from the pool board and that Heidi Foster was interested in taking his spot. Mayor Cowell appointed Heidi Foster. Motion by T. Woods, second by Erickson to approve the mayor's appointment of Heidi Foster to the Fairbank Aquatic Center's Pool Board. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to approve the bills as presented. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

AMAZON CAPITAL SERVICES, Supplies	\$ 238.28
ATLANTIC BOTTLING CO., Concessions	\$ 647.03
BBVA COMPASS BANK, Annual Catholic Protection	\$ 955.00
BLACK HAWK WASTE DISPOSAL, March Pick-Up Fees	\$ 5,830.68
BMC AGGREGATES L.C., Rock	\$ 501.85
BOUND TREE MEDICAL, LLC., Ambulance Supplies	\$ 951.96
BRIGHTGUY.COM, Supplies	\$ 111.18
BUCHANAN COUNTY SHERIFF, Services	\$ 787.50
BUTLER COUNTY REC, Electric	\$ 57,162.56
CANNON'S GREENHOUSE, Memorial Trees	\$ 1,639.00
CARRICO AQUATIC PRODUCTS, Equipment	\$ 4,179.08
CASEY'S GENERAL STORE, Gas	\$ 1,102.05
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 1,841.72
CLAYTON ENERGY CORPORATION, Reservation	\$ 4,323.41
CNA SURETY DIRECT BILL, Notary Bond	\$ 21.75
COMMUNITY BANK OF OELWEIN, Principal & Interest	\$ 19,270.00
CROELL INC., Supplies	\$ 160.00
CROSSROADS MOBILE MAINTENANCE, Services	\$ 5,420.42
D & S PORTABLES, INC., Rentals	\$ 480.00

DAKOTA SUPPLY GROUP, Equipment & Supplies	\$ 8,006.06
DANKO EMERGENCY EQUIPMENT, Equipment	\$ 916.92
DAVIS LAWN CARE, Services	\$ 1,669.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
DAKOTA DRISH, Rifle Reimbursement	\$ 651.04
ECHO GROUP, INC., Supplies	\$ 34.81
ELECTRICAL ENGINEERING & EQUIPMENT, Supplies	\$ 573.38
ELITE SPORTS, Shirts	\$ 1,056.00
FAIRBANK FOOD CENTER, Supplies	\$ 40.95
FAIRBANK PLUMBING & HEATING, Services	\$ 265.00
FAIRBANK POSTMASTER, Utility Bills June 2023	\$ 187.20
CITY OF FAIRBANK, Electric & Gas	\$ 4,155.05
CITY OF FAIRBANK, Utility Deposit Applied	\$ 200.00
FEHR GRAHAM, Engineering	\$ 11,864.50
GRAINGER, INC., Supplies	\$ 90.20
LINDSEY GRIGG, Auto Withdrawal Reimbursement	\$ 118.04
MICHAEL GRUTZMACHER, Reimbursement	\$ 400.00
IA DEPT OF PUBLIC SAFETY, BOT Services	\$ 1,200.00
IMWCA, 2023-2024 IMWCA Premium	\$ 14,347.20
INDEPENDENCE LIGHT & POWER, Services	\$ 1,194.22
IOWA FINANCE AUTHORITY, Annual SRF Payment	\$ 233,296.00
IOWA ONE CALL, Locates	\$ 35.10
IOWA PRISON INDUSTRIES, Supplies	\$ 512.60
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 12,072.94
IOWA SPORT SUPPLY, Supplies	\$ 60.00
IOWA STATE UNIVERSITY, Training	\$ 675.00
IPERS, Benefits	\$ 4,615.08
JOHN DEERE FINANCIAL, Supplies	\$ 550.49
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MARTIN BROS. DIST. CO., Concessions	\$ 219.88
EMILY MARTINS, Utility Deposit Refund	\$ 200.00
GARRETT MARTINS, Utility Deposit Refund	\$ 200.00
MAURER TREE SERVICE, Services	\$ 650.00
MEDIACOM, Phone Line	\$ 46.59
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MICROBAC LABORATORIES, INC., Testing	\$ 589.75
MIDWEST BREATHING AIR, Annual Test & Supplies	\$ 1,277.13
MODERN BUILDING PRODUCTS, Supplies	\$ 3,068.80
NATHAN & JENNI MORAREND, Utility Deposit Refund	\$ 200.00
MYERS POLARIS, Services	\$ 914.77
MYERS-COX CO., Concessions	\$ 623.70
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 280.00
NE SECURITY BANK, Payroll Processing Fee 5/1/23	\$ 10.00
NE SECURITY BANK, Payroll Process Fee 5/15/23	\$ 8.67
NE SECURITY BANK, Non-Sufficient Check Charge	\$ 4.00
OELWEIN PUBLISHING, Publishings	\$ 521.44
PLUMB SUPPLY COMPANY, Supplies	\$ 102.75
PRAIRIE ROAD BUILDERS, INC., Services	\$ 40,325.64
PRATT'S PEST CONTROL, Monthly Pest Control	\$ 140.00
QUICK MED CLAIMS, Ambulance Billing	\$ 111.80

RACK'EM UP PROMOTIONS, Shirts	\$ 1,396.00
RANDY'S LAWN CARE & SNOW, Services	\$ 4,025.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 1,441.50
ROTO ROOTER SEWER-DRAIN SERVICE, Services	\$ 560.00
BENNY RUEHS, Memorial Tree Markers	\$ 690.00
RYDELL OF INDEPENDENCE, Full Service	\$ 99.93
SAM'S CLUB MC/SYNCB, Concessions & Supplies	\$ 1,444.16
SANDEE'S, Memorial Plaques	\$ 100.00
SCHIMBERG CO., Supplies	\$ 3,039.23
STAN'S SMALL ENGINE REPAIR, Services	\$ 331.70
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 74.68
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
SUPERIOR WELDING SUPPLY CO., Supplies	\$ 61.36
ALANNA TANK, Utility Deposit Refund	\$ 200.00
TREASURER-STATE OF IOWA, May Sales Tax	\$ 2,495.96
TREASURER STATE OF IOWA, May Excise Tax	\$ 1,122.14
TRUGREEN PAYMENT PROCESSING, Services	\$ 2,471.00
U. S. TREASURY, 941 Taxes	\$ 6,949.63
USA BLUEBOOK, Supplies	\$ 329.27
UTILITY EQUIPMENT CO., Equipment	\$ 9,733.78
UTILITY SAFETY & DESIGN INC., Services	\$ 585.00
VERIZON WIRELESS, Cell Phones	\$ 142.64
VISA, Microsoft Emails/AVAYA Phone System/Training/Supplies	\$ 1,668.35
WELLMARK, June Premium	\$ 3,976.86
ROXANNE WENNER, Services	\$ 120.00
CHRIS WEST, Fire Supplies Reimbursement	\$ 35.28
WILNAT, INC., Supplies	\$ 841.14
WINDSTREAM ENTERPRISE, Gas Alarm Phone Line	\$ 67.13
The Library Board Approved the Following Bills on June 1, 2023:	
AMAZON CAPITAL SERVICES, Supplies	\$ 456.27
ANGELA BERG, Mileage Reimbursement	\$ 10.48
BAKER & TAYLOR INC., Books	\$ 930.51
DAVIS LAWN CARE, Services	\$ 59.00
CITY OF FAIRBANK, Electric & Gas	\$ 155.52
GORDON FLESCH COMPANY INC, Services	\$ 59.58
IMWCA, 2023-2024 IMWCA Premium	\$ 161.80
IPERS, Benefits	\$ 233.86
JUNIOR LIBRARY GUILD, Books	\$ 175.08
KINETIC PERFORMANCE, Services	\$ 75.00
OVERDRIVE, INC., EBooks	\$ 1,533.31
PRATT'S PEST CONTROL, Monthly Pest Control	\$ 45.00
SAM'S CLUB MC/SYNCB, Concessions	\$ 39.87
NE SECURITY BANK, Payroll Processing Fee 5/15/23	\$ 1.33
VISA, Microsoft Email Account/Avaya Phone System	\$ 52.88
ROXANNE WENNER, Services	\$ 160.00

Mayor Cowell, R. Woods, and Police Chief Drish all met with Hunter Robinson for an interview regarding hiring him as a part-time officer for Fairbank. Hunter would be able to work some of the morning shifts that are currently not able to be covered. They all agreed that he should be hired. Motion by Erickson, second by T. Woods to approve **Resolution 2023-12 – Resolution Hiring Part-Time Officer**. Hunter Robinson was hired at the rate of \$28.36 per hour and would be available as soon as all the proper paperwork was completed. Roll call vote- Ayes: Coffin, T. woods, Erickson, and R. Woods. Nays: None.

Police Chief Drish updated the council briefly again on their attempts to make the situation brought up in the public comments better. Brian stated that the Main Street project was moving along with paving starting for

Phase 1 of the project that week. The water main section was completed, and K & W was putting in the electrical so the sidewalks could be poured next week. Public Works was busy working on sink holes and storms intakes in between projects. The intake at the corner of Grove and 2<sup>nd</sup> Street was discussed. It is too low and the area around it is not maintainable. The council is waiting for information from the city engineer about the contractor to see about having them come back and fix that area. Ben stated there were 2 pieces of glass found in the pool that past Thursday. Thanks to the Fire Department for all their help the process went rather quickly. The pool was emptied, cleaned, and refilled over the weekend and was able to open back up that day. There were not anymore glass pieces found in the pool during that process, which was a good thing. Councilman Coffin had a couple of phone calls regarding the yard waste area and not being able to get the key during City Hall hours. He asked if it could be on the next agenda to try and start exploring more ideas on issues with the current way of handling the yard waste area. He also had questions asked to him about the ability to apply the single season pass amount towards a family season pass for the employees that receive that as a benefit for working for the city. The council felt that it would be fine to allow that, and they verbally approved it for now and that they would get an amendment to the policy in place for next year.

Motion by Coffin, second by T. Woods to adjourn at 8:06 PM. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

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Bill Cowell, Mayor

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Brittany Fuller, City Clerk