

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, July 13, 2020. Mayor Pro-tem R. Woods called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present at City Hall: T. Woods, Williams, Erickson, and Vorwald. Absent: Mayor Harter. Also, present at City Hall: Dave Ryan, Public Works Director; Mike Everding, Part-time Police Officer; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by T. Woods to approve the agenda as presented but to put in Justin Steinlage with the Fayette County Fair when he arrived or joined. Roll call vote- Ayes: Williams, Vorwald, T. Woods, Erickson, and R. Woods. Nays: None.

There were no public comments.

Motion by Vorwald, second by T. Woods to approve the minutes of the June 22nd Regular Meeting. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Justin Steinlage with the Fayette County Fair Board joined the meeting via FreeConferenceCall.com at 6:04 PM. He stated that last year was the first year of the partnership with the City of Fairbank and they were wondering if the City would be interested in partnering with them again for this year. He apologized for the late notice due to COVID and the possibility of no fair this year. The County Health Department gave them the approval to continue with proper sanitation guidelines set in place. The money he said would go towards the carnival and the entire fair is free. Councilman Williams asked if the City would be recognized somehow and Justin stated that the City is recognized on a banner at the front and rear gates. The fair dates are July 21-25. Motion by T. Woods, second by Williams to donate the same as last year which was \$500.00. Roll call vote- Ayes: T. Woods, Williams, Erickson, Vorwald, and R. Woods. Nays: None.

Motion by Erickson, second by Vorwald to approve the Treasurer's Report. Roll call vote- Ayes: Erickson, Vorwald, T. Woods, Williams, and R. Woods. Nays: None. Receipts for the month of June were: General, \$37,047.03; Special Revenue, \$16,496.41; TIF, \$218.60; Capital Projects, \$23.23, Permanent Funds, \$13.61; Proprietary, \$202,546.67; and Transfers In, \$51,305.62. Disbursements for the month of June were: General, \$76,029.75; Special Revenue, \$6,515.97; Debt Service, \$28,953.12; Proprietary, \$370,668.40; and Transfers Out, \$51,305.62. Balance on hand at close of business on June 30, 2020 was \$4,048,472.39.

Motion by Vorwald, second by T. Woods to approve **Resolution 2020-17 – Resolution Establishing Employee Salaries** to add a pool employee. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

The City of Fairbank participated with the Midwest Municipal Transmission Group and participated in negotiations with MidAmerican Energy Company in order to obtain the benefits of long-term transmission ownership rights. The Iowa Public Power Agency issued Revenue Bonds in 2009 to finance this transmission project. They are now able to refinance at a lower rate and allow it's participates to benefit from the lower interest rate and a resolution of approval is needed from the Council. Motion by Erickson, second by T. Woods to approve **Resolution – 2020-18 – Resolution Approving Iowa Public Power Agency Refunding Transaction Under Joint Transmission Agreement**. Roll call vote- Ayes: Erickson, T. Woods, Vorwald, Williams and R. Woods. Nays: None.

The Fairbank Police Department worked with Kevin Techau, an attorney, and ICAP to produce a standard operating procedures manual. Motion by Williams, second by Vorwald to approve **Resolution – 2020-19 – Resolution Approving and Adopting the Fairbank Police Department Standard Operating Procedures Manual**. Roll call vote- Ayes: Williams, Vorwald, T. Woods, Erickson, and R. Woods. Nays: None.

Motion by Williams, second by T. woods to approve the agreement with Keith Oltrogge, CPA for the City's Annual Examination required by the State. Roll call vote- Ayes: Williams, T. Woods, Vorwald, Erickson and R. Woods. Nays: None.

Motion by Vorwald, second by Williams to approve a contract (Plan C) with Aegion/Corrpro for Annual Water Tower Maintenance. Roll call vote- Ayes: Vorwald, Williams, T. Woods, Erickson and R. Woods. Nays: None.

Motion by T. Woods, second by Erickson to approve the FY21 Cigarette Permits for Casey's Marketing and for the Fairbank Food Center. Roll call vote- Ayes: T. Woods, Erickson, Vorwald, Williams and R. Woods. Nays: None.

The Independence Police Department gave the council a request to buy the vest and the boots that Klint Bentley, one of our past employees, wore while working for us. Motion by Vorwald, second by T. Woods to approve the sale of the police equipment to the City of Independence. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams and R. Woods. Nays: None.

Motion by Vorwald, second by T. Woods to approve the two proposals from Advanced Environmental Testing and Abatement, Inc. to remove the items containing asbestos from the home at 405 Grove Street. The Fire

Department will do some trainings in the home first, then the work can get scheduled. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams and R. Woods. Nays: None.

Motion by Vorwald, second by Williams to set the date for a public hearing on an agreement with Little Wapsie Communications Regarding Right-of-Ways and future fiber optics for August 24th at 6:00 PM at City Hall. Roll call vote- Ayes: Vorwald, Williams, T. Woods, Erickson and R. Woods. Nays: None.

Motion by Erickson, second by Williams to set the public hearing for entry into a lease agreement with Little Wapsie Communications regarding the location for the main hut for August 24th at 6:00 PM at City Hall. Roll call vote- Ayes: Erickson, Williams, T. Woods, Vorwald and R. Woods. Nays: None.

Shawn Mullihan requested being put on the agenda to discuss the available options for filling up a 15,000-gallon pool. After discussion and talk with the City employees it was decided that the risk of running into a liability is too great to use the fire hydrants to fill pools in town. Without proper back flow protection, it is not advisable to allow something that could affect Fairbank and all of rural water customers.

Motion by T. Woods, second by Erickson to approve the bills as presented. Roll call vote- Ayes: T. Woods, Erickson, Vorwald, Williams and R. Woods. Nays: None.

ACCO, Solution	\$2,032.00
ADVANCED ENVIRONMENTAL TESTING, Inspection	\$600.00
APPARATUS TESTING SERV, LLC., Testing	\$580.00
ARNOLD MOTOR SUPPLY, Supplies	\$40.77
ATLANTIC BOTTLING CO., Concessions	\$23.55
BARCO MUNICIPAL PRODUCTS, INC., Supplies	\$853.49
BLACK HAWK WASTE DISPOSAL, Services	\$5,733.00
BUCHANAN COUNTY, Dispatching Fees	\$11,544.00
BUTLER COUNTY REC, Electric	\$66,239.67
CAMPBELL SUPPLY-WATERLOO, Supplies	\$102.79
CARRICO AQUATIC PRODUCTS, Supplies	\$216.75
CASEY'S GENERAL STORE, Gas	\$466.84
CLAYTON ENERGY CORPORATION, Natural Gas	\$4,321.57
CONCEPT TO CREATIONS, Utility Deposit Refund	\$87.13
COUNSELING & ASSESSMENT SER, Services	\$180.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$75.00
EMERGENCY MEDICAL PRODUCTS, Supplies	\$165.35
FAIRBANK EXCAVATING, Rip Rap	\$9,900.16
FAIRBANK FOOD CENTER, Supplies	\$15.57
FAIRBANK POSTMASTER, Postage Utility Bills July 2020	\$140.00
CITY OF FAIRBANK, Utility Deposit Applied	\$200.00
IA DEPT OF NATURAL RESOURCES, WT Supply Fee FY21	\$127.68
IOWA LEAGUE OF CITIES, FY 21 Dues	\$895.00
IOWA ONE CALL, Locates	\$18.00
IOWA PARK & RECREATION ASSOC., Training	\$300.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$8,617.09
DAVID JERGENS, Cell Phone Reimbursement	\$75.00
JOHN DEERE FINANCIAL, Clothing Allowance	\$110.22
KEYSTONE LABORATORIES, INC., Testing	\$458.00
MANATT'S, Services	\$363.38
MEDIACOM, Internet	\$194.28
METERING & TECHNOLOGY SOLUTION, Supplies	\$886.89
MIDWEST MUNIC. TRANS. GROUP, Dues July-Dec 2020	\$200.00
MODERN BUILDING PRODUCTS, Supplies	\$766.53
MYERS-COX CO., Concessions	\$612.44
NSB, HSA Payroll Deductions	\$145.00
OELWEIN PUBLISHING, Minutes	\$327.72
PRATT'S PEST CONTROL, Services	\$80.00
RACK'EM UP PROMOTIONS, Supplies	\$454.25
ROBERTS, STEVENS,PRENDERGAST P, Attorney Fees	\$1,562.50
DAVID RYAN, Cell Phone Reimbursement	\$75.00

TREASURER-STATE OF IOWA, June Sales Tax	\$1,950.06
TREASURER STATE OF IOWA, Excise Tax	\$1,187.79
NSB, June 2020 ACH Charge	\$10.00
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STAN'S SMALL ENGINE REPAIR, Services	\$616.06
STOREY KENWORTHY/MATT PARROTT, Supplies	\$48.51
SUPERIOR WELDING SUPPLY CO., Oxygen	\$29.05
TEAM LABORATORY CHEMICAL CORP., Supplies	\$482.10
TERESA IMBROGNO, Reimbursement Pool Supplies	\$33.59
THE SHRED MASTER, LLC., Services	\$119.48
TURF & LANDSCAPE, INC., Services	\$1,580.00
U. S. TREASURY, 941 Taxes	\$6,928.10
UNITYPOINT CLINIC-OCCUPATIONAL, Testing	\$42.00
USA BLUEBOOK, Supplies	\$218.86
VERIZON WIRELESS, Cell Phones	\$164.67
BRENT WIERCK, Services	\$225.00
WINDSTREAM ENTERPRISE, Services	\$666.08
The Library Board approved the following bills on July 1, 2020:	
SYNCB/AMAZON	\$87.68
BAKER & TAYLOR INC.	\$629.88
BIBLIONEX	\$800.00
MODERN BUILDING PRODUCTS	\$136.11
OUR IOWA MAGAZINE	\$34.98
PREMIER TECHNOLOGY	\$166.25
WINDSTREAM ENTERPRISE	\$78.72

Councilman Vorwald stated that the deadline for the town newspaper is July 24th this month and he encouraged everyone to submit stories and pictures. Public Works Director Dave stated that Prairie Road Builders were working on coming to town the middle of next week. And Police Officer Everding said that the 4th of July weekend was smooth and that he needed to get a new cell phone charger for the police cell.

Motion by Williams, second by Erickson to adjourn at 7:16 PM. Roll call vote- Ayes: Williams, Erickson, T. Woods, Vorwald and R. Woods. Nays: None.

Ronald Woods, Mayor Pro-tem

Brittany Fuller, City Clerk